



Commissioners

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Chair and President
Tom Albro
John Creighton
Rob Holland
Gael Tarleton

Tay Yoshitani
Chief Executive Officer

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<http://www.portseattle.org/about/organization/commission/commission.shtml>

(The approximate point in the audio recording for the specific item is identified by minutes and seconds; example: 01:30)

**APPROVED MINUTES
COMMISSION REGULAR MEETING AUGUST 24, 2010**

The Port of Seattle Commission met in a regular meeting at 12:00 p.m., Tuesday, August 24, 2010 in the International Auditorium at Seattle-Tacoma International Airport, Seattle, WA. Commissioners Albro, Bryant, Creighton, and Holland were present. Commissioner Tarleton participated via GoToMeeting video and audio.

1. CALL TO ORDER

The regular meeting was called to order at 12:40 p.m. by Bill Bryant, Chair and President.

2. EXECUTIVE SESSION pursuant to RCW 42.30.110

The meeting was immediately recessed to an Executive Session to discuss RCW 42.30.110 (l)(i) Legal Risk matters for approximately thirty minutes and reconvened to open public session.

PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES

Motion for approval of the June 22, 2010 special meeting and the June 22, 2010 regular meeting – Albro

Second – Creighton

Motion carried by the following vote:

In Favor: Albro, Bryant, Creighton, Holland, Tarleton (5)

4. **SPECIAL ORDER OF BUSINESS**

None.

5. (00:02:45) **UNANIMOUS CONSENT CALENDAR**

- a. **Authorization for the Chief Executive Officer to modify the Terminal-102 (T-102) Harbor Marina Corporate Center HVAC Replacement project to: 1) add \$125,000 to budget to cover increases in costs for equipment, project management, procurement, labor and contracting, and 2) reduce the scope of the project from 65 units to 55 units to facilitate work completion and closing of projects. The total cost of the project is \$1,425,000.**

Request document: Commission agenda [memorandum](#) dated August 18, 2010 from Lindsay Pulsifer, General Manager, Marine Maintenance

Motion for approval of Item 5a – Holland

Second – Albro

Motion carried by the following vote:

In Favor: Albro, Bryant, Creighton, Holland, Tarleton (5)

6. **DIVISION, CORPORATE AND COMMISSION ACTION ITEMS**

- a. (00:03:37) The Commission regular meeting was recessed into a [special meeting](#) of the Industrial Development Corporation (IDC) of the Port of Seattle. Following adjournment of the IDC meeting, the Commission regular meeting was reconvened.

Prior to moving forward with regularly scheduled agenda items, CEO Yoshitani requested that Item 6j, regarding a possible adjustment to his salary, be removed from the agenda, noting that he did not want this item considered. He stated that should it be considered, he would decline the proposed adjustment, and asked that he be allowed to make additional comments at the point in the agenda when this item would have been addressed.

- b. (00:06:09) **Authorization for the Chief Executive Officer to advertise for construction bids, award the contract, and construct the Fishermen's Terminal South Wall Reconstruction Phase IV project for an estimated cost of \$4,505,000, bringing the total authorized amount of this project to \$5,535,000. This project is funded by the tax levy. (CIP# C-800136)**

Request document: Commission agenda [memorandum](#) dated August 4, 2010 from Melinda Miller, Director, Portfolio Management and Tim Leonard, Capital Project Manager

Presenters: Mr. Leonard and Joe McWilliams, Managing Director, Real Estate Division

Mr. Leonard provided a [review of the project site](#), and a recap of information previously presented to the Commission on the history of the South Wall at Fishermen's Terminal. He commented on areas of risk associated with the structure in its current condition.

Mr. Leonard stated that as a consequence of the permitting and design which has now been completed, the project is ready to go to the construction phase, which he noted would take place primarily within the fish window, between October 1 and April 15 in the fresh water areas.

Responding to Commissioner Creighton's question regarding impacts to the Fishing Vessel Owners (FVO) and disruptions to business during the construction process, Mr. Leonard stated that construction would be worked around FVO's operations and outside of normal business hours.

Motion for approval of Item 6b – Tarleton

Second – Holland

Motion carried by the following vote:

In Favor: Albro, Bryant, Creighton, Holland, Tarleton (5)

- c. (00:20:26) **Authorization 1) to increase the project budget in the amount of \$3,170,000 for construction and construction management for the replacement of the fender piles and fender system on the east section of the Northwest Dock at Fishermen's Terminal, bringing the total authorized amount of this project to \$3,750,000; 2) for the Chief Executive Officer to advertise for construction bids and execute a contract if there are no bid irregularities; and 3) for the Chief Executive Officer to execute a contract to pre-purchase steel piles in the amount of approximately \$790,000, which is included in the \$3,170,000 request. This project is funded by the tax levy. (CIP# C-800386)**

Request document: Commission agenda [memorandum](#) dated July 26, 2010 and computer slide [presentation](#) from Darlene Robertson, Director, Harbor Services; Kenneth Lyles, General Manager, Fishermen's Terminal and Maritime Industrial Center; and Tim Leonard, Capital Project Manager

Presenters: Mr. Lyles and Mr. Leonard

Mr. Lyles noted that design and permitting had been completed in this area under a previous Commission authorization, noting that this additional funding will allow completion of the necessary work to will eliminate the risk of structural failure and the disruption to moorage operations at this critical piece of infrastructure.

Mr. Leonard provided a brief recap of the need for this project as well as a review of the site. He noted that the proposal is to replace the current timber piles with steel piles, which have an expected life of 50 years as opposed to 10-15 years with timber piles.

Mr. Leonard stated that the proposed schedule for this in-water work falls within the fish window between October 1 and April 15.

Motion for approval of Item 6c – Albro

Second – Creighton

Prior to the vote, Commissioner Holland thanked staff for the work being done at Fishermen's Terminal, and noted that he would appreciate seeing in the near future, a comprehensive development plan for the development of the uplands area. Commissioner Creighton concurred.

Motion carried by the following vote:

In Favor: Albro, Bryant, Creighton, Holland, Tarleton (5)

- d. (00:30:37) **Resolution No. 3642, Second Reading and Final Passage. Amending Unit 20 of the Comprehensive Scheme of Harbor Improvements of the Port of Seattle by declaring certain real property surplus and no longer needed for Port district purposes; deleting Unit 20 from the Comprehensive Scheme of Harbor Improvements; and authorizing the Chief Executive Officer to execute all documents necessary to transfer title of the property to the State of Washington Department of Transportation (WSDOT). The Port will receive \$6,320,021.00 plus interest of approximately \$67,095.00 in total compensation for the sale of this property.**

Request document: Commission agenda [memorandum](#) dated August 18, 2010 from Mike Burke, Senior Manager, Container Leasing and Operations and Michael Campagnaro, Manager, Container Leasing and Operations. Also provided were a [photo of the site](#) and a copy of the [proposed Resolution](#).

Presenters: Mr. Burke and Mr. Campagnaro

Mr. Campagnaro provided a brief review of the elements of the Resolution, which came before the Commission on August 10, 2010 for First Reading. He stated that this item would finalize compensation to the Port and transfer title to WSDOT for approximately two acres of land area at Terminal 46, for WSDOT's South Holgate to South King Street Project, one of the 'moving forward' projects for the Alaskan Way Viaduct and Seawall Replacement Program. He noted that First Reading of the Resolution was passed by the Commission at the August 10 meeting.

Motion for Second Reading and Final Passage of Resolution No. 3642 – Holland

Second - Creighton

Commissioner Albro proposed an amendment to the Resolution to include the sum of \$6.3+ million (net proceeds of sale) be set aside and added to the Port's Transportation Strategic Reserve.

Responding to a question to staff from Commissioner Creighton as to whether or not part of this amount has already been paid to the Port and placed in the General Fund, Mr. Campagnaro stated that his understanding is that a good portion of the amount has already been paid, but he does not believe it has yet been applied, as staff is waiting for the final transaction to apply the funds.

Second to Commissioner Albro's proposed amendment - Tarleton

Commissioner Holland proposed a friendly amendment to the proposed amendment on the floor, which would reserve \$2 million of the \$6.3+ million for future designated clean fuels truck project.

Commissioner Albro noted the importance of looking at clean fuels projects, but did not accept as a friendly amendment Commissioner Holland's proposal.

Commissioner Holland that he would then offer his proposal as a second amendment to the Resolution following the vote.

General Counsel Watson clarified in response to a question from Commissioner Creighton about the appropriate voting order of these amendments, that the Commission president would determine the order, but his concern was that the second amendment goes well beyond the intent of the first amendment.

Prior to a vote, Commissioner Tarleton stated her concern about have these two amendments to this Resolution, and suggested voting on Commissioner Holland's proposal as a separate agenda item either today or some point in the future

A vote was taken on Commissioner Albro's amendment:

In Favor: Albro, Bryant, Tarleton (3)

Opposed: Creighton, Holland (2)

Commissioner Holland proposed an amendment to set aside \$2 million for monies to be considered for either clean fuels truck program or something similar to be decided by the Commission.

Second – Creighton

Responding to Commissioner Tarleton's request for clarification as to whether this request be only to identify funds to be used, or if this request is specifically for the funds to come from the WSDOT sale, Commissioner Holland stated that he would support just identifying \$2 million, which would not have to come from the WSDOT sale.

Commissioner Bryant asked how the figure of \$2 million was determined. Commissioner Holland responded that it comes from various partners which are part of this project who will put in about \$2 million, and he would like to match.

For clarification, Commissioner Creighton restated the request, noting that Commissioner Holland was actually asking that the \$2 million be identified within the Port budget for next year, and set aside for this program, which is yet to be determined, and if the Commission does not approve the program, those funds would go back into the General Fund.

Commissioner Holland agreed with Commissioner Creighton's restatement.

Commissioner Bryant clarified that in this case, if the Commission did not approve the program, those funds would not be put into the General Fund; rather they would be put back into the Strategic Reserve, if that is where the \$2 million actually came from.

General Counsel Watson voiced concern that the amendment is now well beyond the parameters of the Resolution, as the Commission at this point is no longer discussing the \$6.3 million, but are discussing General Fund dollars, and suggested that it would be inappropriate amend this resolution on a matter which is essentially unrelated to the Resolution.

Commissioner Creighton stated that he did not share Mr. Watson's concerns.

Commissioner Holland then restated that his request was to set aside \$2 million from the proceeds of the WSDOT sale.

Motion failed to pass by the following vote:

In Favor: Creighton, Holland (2)

Opposed: Albro, Bryant, Tarleton (3)

Vote to adopt Second Reading and Final Passage of Resolution No. 3642, as Amended:

In Favor: Albro, Bryant, Creighton, Holland, Tarleton (5)

- e. (00:49:01) Authorization for the Chief Executive Officer to execute a new Collective Bargaining Agreement (CBA) between the Port of Seattle and the International Brotherhood of Electrical Workers, IBEW Local 46, representing Electricians, for the period of June 1, 2010, through May 31, 2012.**

Request documents: Commission agenda [memorandum](#) dated August 18, 2010 from Lisa Hornfeck, Labor Relations Manager and copy of [CBA](#)

Presenter: Ms. Hornfeck

Ms. Hornfeck noted that this item is essentially a two-year contract extension which will adjust wages and benefits.

Motion to table Item 6e - Albro

Commissioner Albro commented on his request to table the item, reiterating his thoughts that, as an organization, it is incumbent to manage all payroll costs, for both represented and non-represented employees, and that further discussion of the budget should take place before moving forward with this.

Commissioner Creighton voiced his support of the item, and suggested moving forward with a vote. Commissioner Holland stated his concurrence with Commissioner Creighton.

Motion to table Item 6e, as there was no Second.

Motion to approve Item 6e – Holland

Second: Creighton

Commission discussion followed regarding the importance of looking at salary issues cumulatively and the need to focus on these issues as the budget cycle moves forward.

Commissioner Bryant noted that his concern is that there continues to be contracts with 2% minimum built-in Cost of Living Allowances (COLA), which he believes is not sustainable.

Motion carried by the following vote:

In Favor: Albro, Bryant, Creighton, Holland, Tarleton (5)

- f. (01:01:48) **Resolution No. 3640, Second Reading and Final Passage. Declaring certain personal property surplus for Port of Seattle purposes: One Port firefighting vehicle, a 1986 Darley Fire Engine, POS #052, Engine #712, is surplus and further declaring that said property should be transferred to the Puget Sound Skills Center in Burien, Washington.**

Request document: Commission agenda [memorandum](#) dated August 11, 2010 from Randy Krause, Fire Chief. Also provided was a copy of the [proposed Resolution](#).

Presenter: Chief Krause

Chief Krause introduced John Madson, Program Administrator for Puget Sound Skills Center. Mr. Madson commented on the benefits which will be provided to students for training purposes once this vehicle is transferred to them. He thanked the Commission and acknowledged his appreciation of support from the Port Fire Department.

Resolution No. [3640](#) adopted by the following vote:

In Favor: Albro, Bryant, Creighton, Holland, Tarleton (5)

- g. (01:06:25) Resolution No. 3641, Second Reading and Final Passage. Declaring certain personal property surplus for Port of Seattle purposes: One Port firefighting vehicle, a 1992 Oshkosh T-3000, POS #824, Truck #762, is surplus and further declaring that said property should be transferred to the Washington State Patrol, Fire Training Academy in North Bend, Washington.**

Request document: Commission agenda [memorandum](#) dated August 11, 2010 from Randy Krause, Fire Chief. Also provided was a copy of the [proposed Resolution](#).

Chief Krause noted that transferring this piece of equipment to the Academy will allow them to replace a piece of 30-year old equipment which is in desperate need of repair and requires a significant amount of maintenance in order to be used.

Chief Krause introduced Paul Perz, Assistant State Fire Marshal, who thanked the Commission for their consideration of this transfer, and commented on the importance of having this facility available for training of first responders.

Motion for Resolution No. [3641](#), Second Reading and Final Passage – Albro

Second – Creighton

Motion carried by the following vote:

In Favor: Albro, Bryant, Creighton, Holland, Tarleton (5)

- h. (01:11:53) Authorization for the Chief Executive Officer to design, advertise, and award major construction and small works contracts; to amend previous purchase orders; to execute a contract to Puget Sound Energy and to authorize utilization of Port Crews for the Seattle-Tacoma International Airport (Airport) Temporary Backup Power Project, for a total authorization of \$3,542,000.**

Request document: Commission agenda [memorandum](#) dated August 18, 2010 from David Soike, Director, Aviation Facilities and Capital Program and Wayne Grotheer, Director, Aviation Project Management Group

Presenters: Mr. Soike and Mr. Grotheer

Mr. Grotheer provided brief background information related to this project, commenting on the need at the Airport for emergency preparedness in the event of regional storms, and noting that the Airlines have also raised the issue of electrical disruptions to the Airport and related expenses. He stated that the Airlines have requested that temporary generators be installed, as well as taking a longer look at the possibility of setting up a permanent power generation plant.

Motion for approval of Item 6h – Albro

Second – Holland

Motion carried by the following vote:

In Favor: Albro, Bryant, Creighton, Holland, Tarleton (5)

- i. (01:19:14) Approval of the Chief Executive Officer's Calendar Year 2009 Performance Rating of "Outstanding"**

Request document: Commission agenda [memorandum](#) dated August 19, 2010 to Port of Seattle Commissioners from Commission Tom Albro and copy of [CEO 2009 Goals and Objectives](#)

Presenter: Commissioner Albro

Commissioner Albro read into the record the Commission's evaluation of the CEO's 2009 performance as follows:

According to the Commission's Bylaws and the 2009 Salary and Benefits Resolution (Resolution No. 3609), the Commission is responsible for reviewing the performance evaluation of the Chief Executive Officer (CEO) Tay Yoshitani in public session. This performance review is based on the CEO's 2009 Goals and Objectives, which were approved in public session on August 4, 2009. Commissioners discussed a framework for reviewing the CEO performance at the September 22, 2009, public session. During this discussion, several Commissioners said Mr. Yoshitani's performance was outstanding. This year, the Commissioners met in executive session on April 6, 2010, May 11, 2010, and July 13, 2010, to discuss the CEO's performance evaluation.

Based on those discussions, the Commission is in agreement that CEO Yoshitani's performance in CY 2009 merits an "Outstanding" rating. In a year in which the world was mired in the most severe economic and financial crisis since the Great Depression, the CEO demonstrated extraordinary leadership in achieving the policy goals, division objectives and tasks laid out in the CEO's Goals and Objectives document. These achievements also reflect the Port's fundamental values of economic stability and growth, environmental stewardship, financial well-being and social responsibility. The Commission also notes that this is the first time the CEO has received an official evaluation in public session from the Commission since May 13, 2008.

2009 will certainly be remembered as one of the most difficult financial years in the Port's ninety-nine year history. The year opened in the depths of a greatest economic crisis in eighty years, and it soon became apparent that the Port divisions' already lowered business projections for 2009 made in the fall of 2008 were too optimistic. As the year began, the global recession resulted in a sharp drop in international trade, and economic forecasts were dire. Cargo throughput dropped precipitously at the Seaport, and passenger traffic and revenue was down at the airport.

Early in the year, Mr. Yoshitani moved to stabilize the Port's financial situation on a number of fronts. First, he moved to cut costs. Employee furloughs were begun in February, and a Voluntary Separation Program was designed to encourage retirements. Discretionary spending, which had already been cut, was slashed again. Ultimately, the Port's staffing was reduced by 6 percent, and operating expenses were reduced by \$32.2 million, or 11.6 percent, from the initial budget targets.

Despite the grim outlook, Mr. Yoshitani moved forward to achieve the ambitious Goals and Objectives in his performance plan as directed by the Commission.

Financially, the Port weathered 2009 remarkably well because of the proactive steps Mr. Yoshitani immediately took across the board to diminish the economic and business impacts of the recession. Total operating expenses were \$32.3 million, or 11.6 percent, below budget. This included \$16 million in budget savings initiated during the first half of the year. Although operating income before depreciation (net operating income or NOI) was \$203.4 million, or 2.5 percent, lower than the budgeted amount of \$208.5 million, the fact that NOI did not decline more dramatically was a remarkable achievement. Non-aeronautical net operating income (NOI) was \$81.1 million, or 5.4 million below budget. On the positive side, airline cost per enplanement was reduced one dollar below the forecast. The Seaport's NOI exceeded the target of \$45.7 million by \$4.4 million to reach \$50.1 million. Given the overall economic climate and decline in the Port's lines of business, these financial results are exceptional. Mr. Yoshitani also presented a budget for 2010 that removed the Seaport from reliance on the tax levy for capital expenditures three years before the deadline of 2013 specified by the CEO's Goals and Objectives.

Motion for approval of Item 6i – Albro

Second – Tarleton

Commissioner Creighton spoke in support of CEO Yoshitani's performance in 2009, and stated his concurrence with the evaluation as read by Commissioner Albro. He also noted that under Port Human Resources and Development Policy and Procedure, a rating of Outstanding requires that a corresponding raise is given. He acknowledged that CEO Yoshitani stated he would reject any offered raise, which Commissioner Creighton felt was appropriate given the current economy, but said that he would abstain from this vote.

Commissioner Tarleton noted that the Port Commission Bylaws allow the Commission to make a decision regarding the CEO's salary separate from the CEO's performance evaluation. She also commented on one point she would like to see included, which is that she believes CEO Yoshitani is a leader in the dimension of providing equal access to equal opportunity.

Commissioner Holland noted that although he and Mr. Yoshitani do not agree on some issues, it is a pleasure working with him.

Commissioner Bryant then thanked Mr. Yoshitani for his work, and commented on the importance of leadership.

Motion carried by the following vote:

In Favor: Albro, Bryant, Holland, Tarleton (4)

Abstained: Creighton (1)

- j. (01:48:55) **ITEM WITHDRAWN** Approval of: 1) the application of the Port of Seattle's Performance Review, Evaluation and Planning (PREP) Policy and Pay for Performance compensation guidelines to the Chief Executive Officer (CEO) as is the case for all other non-represented employees, and 2) subject to the Commission's rating of the CEO's performance as "Outstanding," approval of an adjustment of the CEO's salary to be allocated as follows: 2 percent allocated to his base salary and 2 percent as a lump sum payment in accordance with the 2010 Pay for Performance matrix based on his Calendar Year 2009 performance and effective January 1, 2010.

Commissioner Bryant noted that prior to the meeting, CEO Yoshitani informed him that even if the Port's Review and Evaluation Policy to him for a salary increase, he would not accept the pay raise, and he asked that this be withdrawn from this and any future agenda.

Mr. Yoshitani then thanked the Commissioners for their review of his performance, and commented on his decision to not accept any increase in salary for the upcoming year. He noted the sacrifices that Port staff has made as a result of the economic situation over the past year, and stated that should he accept an increase in pay, it may not send a good message during these difficult times. He stated that he will do whatever is possible in order to keep the Port of Seattle competitive, and defend the many jobs that depend on the Port's continued success. He thanked the Commission for their vote of confidence and emphasized that this vote of confidence is not only for him, but for all Port staff. He also offered words of thanks to all Port staff and their hard work, dedication and perseverance.

- k. (01:55:17) **Approval of the Chief Executive Officer's (CEO) Goals and Objectives for Calendar Year 2010**

Request document: Commission agenda [memorandum](#) dated August 19, 2010 to Port of Seattle Commissioners from Commission Tom Albro. Also provided was a copy of the [CEO's 2010 Performance Goals and Objectives](#).

Presenter: Commissioner Albro

Commissioner Albro noted that the CEO Goals and Objectives have been vetted by all Commissioners, and stated that in the future he would like to have the annual goals and objectives reviewed earlier in the year.

Motion for approval of Item 6k – Albro

Second – Holland

Commissioner Creighton commented that in the area of the Green Gateway promotion, he hopes to see higher level of achievement in 2010 than in 2009.

Commissioner Holland mentioned Sea-Tac Airport's reputation as one of the cleanest, greenest airports, noting that he would like be able to talk about the Seaport in the same way.

Commissioner Tarleton stated that she would like to see an acceleration to achieve higher levels of participation in the Northwest Ports Clean Air Strategy program. She also commented on the importance of measuring what work is done in this area.

Commissioner Bryant noted that a session is being planned for early October to focus on Seaport environmental and Puget Sound issues, which will also include discussion of metrics.

Motion carried by the following vote:

In Favor: Albro, Bryant, Creighton, Holland, Tarleton (5)

7. STAFF BRIEFINGS

a. (02:04:02) Briefing on Port Jobs' 2009 Annual Report and Performance

Presentation documents: Commission agenda [memorandum](#) dated August 19, 2010 from Luis Navarro, Director, Office of Social Responsibility; computer slide [presentation](#); and copy of Port Jobs 2009 Annual [Report](#)

Presenters: Mr. Navarro and Heather Worthley, Executive Director, Port Jobs

Mr. Navarro provided brief background information of Port Jobs, a non-profit organization which provides workforce development, employment and training services and which is administered through their offices housed at Pier 69 and at the Airport in conjunction with their partners in the community. He noted that the Port's Office of Social Responsibility has oversight responsibilities for the contract or contracts in coordination and support from other Port staff. Mr. Navarro stated that the Port Jobs' current contracts will expire on December 31, 2010, and staff is currently in the process of finalizing the process going forward to ensure uninterrupted services.

Ms. Worthley then provided a brief history of the creation of Port Jobs, which evolved from the "Working in King County Task Force." She also provided a review of programs which are a part of Port Jobs, specifically:

- Airport Jobs, the only program which is funded directly by Port dollars
- Apprenticeship Opportunities Project
- Airport University
- Financial Tools for the Trades
- Additional "Wrap-around" Services, which includes:
 - Basic Food Employment and Training
 - Case management for White Center residents
 - Family coaching
 - Tax return preparation
- Research

Public comment regarding Item 7a was received from the following individuals:

- Written comment was received from Tammy Lathan, Concessions International and Diane Messick, Massage Bar. Copies are, by reference, made a part of these minutes, are marked Exhibit '[A](#)' and Exhibit '[B](#)' respectively, and are on file in Port offices.

- Dave Upthegrove, State Representative, 33rd District. Representative Upthegrove spoke in support of the Port Jobs program
- Theresa Fujiwara, Annie E. Casey Foundation Program Consultant. Ms Fujiwara spoke in support of the Port Jobs program, noting that her work is done with residents of White Center in the program's area of "Wrap-around" services, primarily in working to improve the lives of disadvantaged children.
- Amy Wiltse, Station Manager, International RAM Associates. Ms. Wiltse spoke in support stated that she has worked with Port Jobs in order to assist in getting staffing levels up.
- Tom Byers, who noted he had worked with the Working in King County Task Force and with the Port a number of years ago, on becoming more effective in bringing disadvantaged people into the Port economy. This task force initially proposed the creation of a non-profit organization, which eventually became Port Jobs. He urged the Commission to take the necessary steps needed to keep the organization going.
- Mergitu Argo, Neighborhood House Case Manager, placed at the Airport Jobs office, whose work involves assisting residents of White Center and Boulevard Park in obtaining employment at the Airport, as well as with housing, transportation and education.
- Faten Rashid, who spoke about the benefits she has received from Airport Jobs, noting that she is now employed by that office.
- Mark White, HR Manager, Aramark Aviation. Mr. White stated that Airport Jobs has been an invaluable resource for Aramark in helping to address staffing needs.
- Judith Olsen, Wells Fargo Community Development, Vice President and Manager, and Board Member of Port Jobs. Ms. Olsen spoke in support of Port Jobs, and urged the Commission, in looking at continued funding, to remember the importance to non-profits of maintaining long-term contracts.
- Annie Keating, Employment Specialist, International Rescue Committee (IRC), a refugee resettlement agency nearby. Ms. Keating spoke in support of Airport Jobs, noting that they have been immensely helpful to IRC clients as well as to other local immigrants and refugees.
- Felix Ngoussoi. Executive Director, Immigrant and Refugee Economic Development. Mr. Ngoussoi stated that he has worked with clients and Port Jobs in their internship program. He said he is proud of the work Port Jobs is doing, which is evidenced by the diversity of employment at the Airport.
- Mary Turla, Airport University Coordinator and part of the Port Jobs team. Ms. Turla spoke about the positive results she has had with her work at Port Jobs.
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Commissioner Creighton thanked the members of the public who came to provide public comment, and he reiterated his support of Port Jobs.

b. (02:53:33) Monthly Update on the Consolidated Rental Car Facility (RCF) Program

Presentation documents: Commission agenda [memorandum](#) dated August 18, 2010; informational [attachment](#); and computer slide [presentation](#) from Michael Ehl, Director, Airport Operations; George England, Program Leader, Project Management; and Janice Zahn, Assistant Director, Engineering Construction Services

Presenters: Mr. England and Borgan Anderson, Senior Manager, Aviation Finance and Budget

Mr. England began the presentation by speaking about the high level of progress being made at the RCF, which is now approximately 62% constructed, with just over 300 construction workers on site. He also commented on milestones accomplished during the month and a brief update on work currently in progress.

Mr. Anderson then provided an update on the forecast of the RCF opening day Customer Facility Charge (CFC), noting that currently the charge is \$5 per transaction day and that the current estimate for opening day is \$6.09.

He noted some of the key drivers which play into the forecast, including:

- Rental car transaction days, which are primarily based on enplanements
- Capital costs
- Financing terms
- Operating costs for Bus Maintenance Facility (BMF) and busing operations
- Asset renewal and replacement
- Rate of Increase of CFC

Mr. Anderson stated that staff will update this estimate in six months, or sooner if new information produces material changes to the forecast.

8. NEW BUSINESS

Prior to adjournment, Commissioner Holland stated that he would like to see an item added to the next Commission meeting agenda for staff to address points made in the Strategies 360 memo, which was provided at an earlier date to the Commission and is related to STITA (Seattle-Tacoma International Taxi Association) contract issues.

Commissioner Creighton agreed with Commissioner Holland's request, noting that he believes this should be a public discussion.

9. POLICY ROUNDTABLE – BUDGET WORKSHOP

None.

9. ADJOURNMENT

There being no further business, the regular meeting was adjourned at 4:16 p.m.

(A digital recording of the meeting is available on the Port's website)

Rob Holland
Secretary